



COMMUNITY CORRECTIONS FACILITIES AND PROGRAMS BUREAU FACILITY OPERATIONAL REQUIREMENT

Requirement:	FPB 6.2.481 HEALTH CARE CREDENTIALING
Effective Date:	12/06/2023 Page 1 of 1
Revision Date(s):	04/24/2026
Signature/Title:	/s/ Scott Eychner, Rehabilitative and Enterprise Division Chief

This facility operating requirement is referenced as *ACCD 4.5.400 Health Care Credentialing* in Section 3.J. Offender Management; Healthcare, in the following contracts: Alpha House, Butte Prerelease, Elkhorn, Gallatin County Reentry Program, Helena Prerelease, Nexus, Passages, and START. This facility operating requirement is also referenced in Section 2.2.9. Services; Healthcare, in the following contracts: Connections Corrections Program (CCP) East, Connections Corrections Program (CCP) West, and WATCH West.

I. PURPOSE

Community Corrections Facilities and Programs Bureau (FPB) contract facilities will ensure that health care services provided to offenders are provided by licensed and credentialed health care providers.

II. DEFINITIONS (see Glossary)

III. REQUIREMENTS

A. Community Corrections Facilities

1. Each facility's health care providers will:
 - a. submit a copy of current license or appropriate credentials to the facility administrator and chief facility health officer upon hire;
 - b. immediately report any sanctions or disciplinary actions and changes in licensure status; and
 - c. maintain current license or credentials and provide verification of renewal to the facility administrator and chief facility health officer.
2. The chief facility health officer will:
 - a. provide verification of current licenses and credentials through the appropriate licensing board;
 - b. ensure verification of staff or contracted prescribers through the National Practitioner Data Bank (NPDB);
 - c. ensure health care staff do not perform tasks beyond the scope of their credentials;
 - d. maintain verifications in individual personnel files;
 - e. monitor and report any sanctions or disciplinary actions and changes in licensure status of health care staff; and
 - f. provide copies of verifications to the applicable Contract Manager as requested.

IV. CLOSING

Questions about this facility operational requirement should be directed to the Health Services Bureau (HSB) Chief or the FPB Chief or designees.

V. REFERENCES

- A. 53-1-203, MCA
- B. DOC 4.5.4 Health Care Credentialing