



COMMUNITY CORRECTIONS FACILITIES AND PROGRAMS BUREAU FACILITY OPERATIONAL REQUIREMENT

Requirement:	FPB 6.2.471 HEALTH CARE RESPONSIBILITIES
Effective Date:	08/01/2023 Page 1 of 2
Revision Date(s):	12/06/2023; 04/24/2026
Signature/Title:	/s/ Scott Eychner, Rehabilitative and Enterprise Division Chief

This facility operating requirement is referenced as PPD 4.5.200 Health Care Responsibilities in Section 3.J. Offender Management; Healthcare, in the following contracts: Alpha House, Butte Prerelease, Elkhorn, Gallatin County Reentry Program, Helena Prerelease, Nexus, Passages, and START. This facility operating requirement is also referenced in Section 2.2.9. Services; Healthcare, in the following contracts: Connections Corrections Program (CCP) East, Connections Corrections Program (CCP) West, and WATCH West.

I. PURPOSE

Community Corrections Facilities and Programs Bureau (FPB) contract facilities will follow this facility operational requirement in providing adult offenders access to constitutionally mandated, quality health care.

II. DEFINITIONS (see Glossary)

III. REQUIREMENTS

A. Clinical Policy Team

1. In regard to contracted community corrections facilities, the Department's clinical policy team may:
 - a. develop, revise, and monitor the implementation of Department health policies, procedures, facility operating requirements, and protocols;
 - b. review and approve each facility's policies, procedures, and protocols;
 - c. enforce the drug formulary and non-formulary pre-approval process;
 - d. make medical, mental health, and dental judgments based on necessity in conjunction with policies and protocols;
 - e. provide policy guidance and oversight to Qualified Health Care Professionals (QHCPs) regarding the care and treatment of offenders;
 - f. monitor the level and quality of facility health services to ensure compliance with all applicable standards; and
 - g. provide professional direction and leadership.

B. Contracted Community Corrections Facilities

1. In accordance with contracts, facilities will provide offenders with access to health care services including medical, psychiatric, dental, optometric, pharmaceutical, psychological, and other medical-related services.
 - a. These services must meet applicable American Correctional Association and National Commission on Correctional Health Care standards; federal, state, and local laws and regulations; and procedures.
 - b. In keeping with operational efficiencies and to reduce exposure to security risk, facilities must ensure that appropriate health services will be made available on-site at the facility or through pre-approved off-site visits when the Department is expected to pay.
2. Offenders in prerelease centers (other than inmate workers) are financially responsible for their own health care. Prerelease centers will ensure offenders have access to appropriate off-site health services.

3. Responsibility for the costs of medical, mental health, and dental services is determined pursuant to the contracts between the facilities and the Department.
4. As part of the intake process, prerelease centers will assist offenders in obtaining health insurance or health coverage for which they may be eligible in accordance with applicable state or federal law.
5. Each facility shall report all major recommended medical, mental health, and dental care, and all medical and dental emergencies directly to [cormedical\(at\)mt.gov](mailto:cormedical@mt.gov) and [correquests\(at\)mt.gov](mailto:correquests@mt.gov) as soon as possible with full information regarding the nature of the illness, the type of treatment to be provided, and the name and location of the health care provider. Upon the offender's return to the facility, facility must notify [cormedical\(at\)mt.gov](mailto:cormedical@mt.gov) and [correquests\(at\)mt.gov](mailto:correquests@mt.gov) and include discharge instructions.
6. Montana's licensing and certification requirements must apply to health care staff working in each facility to the same extent as they apply to equivalent personnel in the community. In addition, facilities will ensure nursing personnel have received the appropriate training to provide adequate assessment and triage.
7. Facilities must make utilization and cost containment information available to the Managed Care RN upon request.
8. Facilities must maintain written policies and/or procedures regarding the facility's possession and use of controlled, prescribed, and/or over-the-counter medications. See *FPB 6.2.484 Pharmaceuticals*.
9. Facilities will advise Qualified Health Care Professionals (QHCPs) to use the Department's drug formulary. Providers must be able to justify the use of, and obtain pre-approval for, non-formulary medications. The Department will provide a copy of the formulary.
10. Pursuant to a release of information (ROI) from the offender, the Department will provide health history records that accompany the offender to the facility. Staff must be informed of offender's special medical problems within the boundaries of medical confidentiality. Each facility must keep all records current at all times.

IV. CLOSING

Questions about this facility operational requirement should be directed to the Health Services Bureau (HSB) Chief or the FPB Chief.

V. REFERENCES

- A. *53-1-203, MCA*
- B. *DOC 4.5.2 Responsible Health Authority; FPB 6.2.484 Pharmaceuticals*

VI. FORMS (available to facility staff on request from HSB or FPB staff)

Medical Preauthorization Request
MT DOC Dental Services Request
Non-Formulary Medical Request