



## POLICY DIRECTIVE

Policy:	<b>DOC 4.5.51 CLINICAL STAFF PROFESSIONAL DEVELOPMENT</b>
Effective Date:	04/19/2021 <span style="float: right;">Page 1 of 2</span>
Revision Date(s):	04/24/2026
Department Director Signature:	/s/ Eric Strauss, Director
Medical Director Signature:	/s/ Dr. Paul Rees, MD
Health Services Bureau Chief Signature:	/s/ Cynthia McGillis-Hiner, RN, MSN

### I. POLICY

The Department will ensure that all qualified health care and mental health professionals maintain current clinical knowledge and skills and participate in continuing education appropriate for their positions.

### II. APPLICABILITY

All Department of Corrections secure facilities.

### III. DEFINITIONS (see Glossary)

### IV. REQUIREMENTS

#### A. General Requirements

1. The responsible health authority will maintain a list of the state's continuing education requirements for each category of licensure of all qualified health care and mental health professionals.
2. The responsible health authority must document compliance with continuing education requirements.
3. All Qualified Health Care Professionals who have patient contact must be current in cardiopulmonary resuscitation technique.

#### B. Continuing Education

1. Each Qualified Health Care Professional must obtain at least 12 hours of continuing education per year.
2. Each Qualified Mental Health Professional must obtain at least 12 hours of continuing professional education per year; part-time staff prorate their continuing education hours on full-time equivalency. Each Qualified Mental Health Professional must obtain the hours of continuing professional education required to maintain their applicable licenses per year.

3. Qualified health and mental health professionals must submit to the appropriate training records staff or Human Resources a list of completed courses, dates, and numbers of hours to be kept on file.

## **V. CLOSING**

Questions about this policy should be directed to the Health Services Bureau Chief.

## **VI. REFERENCES**

- A. *P-C-03; National Commission on Correctional Health Services in Prisons, 2018*
- B. *MH-C-03; National Commission on Mental Health Services in Correctional Facilities, 2015*
- C. *Y-C-03; National Commission on Correctional Health Services in Juvenile Detention and Confinement Facilities, 2015*