



POLICY DIRECTIVE

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| Policy: | DOC 3.2.3 AIRSPACE SECURITY |
| Effective Date: | 09/01/1998 Page 1 of 2 |
| Revision Date(s): | 01/09/2012; 04/24/2026 |
| Signature/Title: | /s/ Eric Strauss, Director |

I. POLICY

It is the policy of the Department to establish criteria for airspace security.

II. APPLICABILITY

Secure facilities and programs Department-owned and contracted, as specified in contract.

III. REQUIREMENTS

A. General Requirements

1. Facility administrators will ensure operational requirements are implemented and maintained in compliance with this policy.
2. A facility administrator may clearly identify and mark aircraft landing areas outside the security perimeter with direct visual surveillance for emergency landings, rescue flights, and public official and media visits.
3. The shift commander will alert all perimeter staff and others with a need-to-know status in advance of any authorized aircraft landing at the facility.

B. Temporary Air Restrictions

1. The facility administrator may apply for temporary airspace restriction through the Federal Aviation Administration to protect persons or property from danger during disaster relief, or to prevent an unsafe congestion of sightseers and other aircraft above the site of an emergency.
 - a. The facility administrator will alert the Department duty officer and facility control centers, perimeter posts, and other appropriate individuals when temporary air restriction(s) is placed and/or canceled.

C. Emergency Landings

1. If an aircraft is attempting to land within the secure perimeter of a facility, staff will complete the following actions immediately:
 - a. alert the control center;
 - b. attempt to wave off the aircraft to discourage landing;
 - c. evacuate offenders and staff from the immediate area in accordance with *DOC 3.2.5 Internal Evacuations*;
 - d. treat the landing site as a crime scene and preserve evidence in accordance with *DOC 3.1.28 Crime Scene and Physical Evidence Preservation*;
 - e. render first aid and summon medical staff, if necessary;
 - f. ensure occupants are detained in accordance with *DOC 3.1.5 Secure Facility Entry and Exit*; and
 - g. notify law enforcement.
2. Staff will not fire upon the aircraft in the air or on the ground.

D. Unauthorized Entry into Airspace

1. Any staff who observe an aircraft flying close to the facility that is a potential threat to security will immediately notify the control center and communicate the following:
 - a. Identification Number of the aircraft (this number will start with an “N” in all aircraft except for military aircraft);
 - b. type, size, and color of aircraft;
 - c. location of aircraft in relation to the facility;
 - d. activities of aircraft (for example, attempting to land, hovering, circling);
 - e. number of persons on board;
 - f. number of offenders in close proximity to aircraft;
 - g. approximate altitude of aircraft; and
 - h. direction of flight.

IV. CLOSING

Questions about this policy should be directed to the Department Emergency Preparedness Manager.

V. REFERENCES

- A. §§ 2-15-112, MCA; 53-1-203, MCA
- B. *DOC 3.1.5 Secure Facility Entry and Exit; DOC 3.1.28 Crime Scene and Physical Evidence Preservation; DOC 3.2.5 Internal Evacuations*