

MDOC Per Diem Calculation Worksheet for Regional Correctional Facilities

SCHEDULE A

Instructions: This should be completed and submitted to the Montana Department of Corrections by the governing body for the acquisition of detention services for state inmates. The cost information contained in this form will be reviewed by a representative from the MDOC Administrative and Financial Services Division. Upon request, additional supporting data in addition to that included as part of this cost sheet may be requested. The individual designated in Section V will be contacted by an MDOC representative to negotiate a per diem rate and its effective date. Upon completion of negotiations, a contract will be issued by the MDOC Administrative and Financial Services Division and forwarded to the governing body for review and signature. **The governing body shall only request the reimbursement of costs to the extent provided for in the latest revision of OMB Circular No.**

A-87. OMB Circular No. A-87 sets forth the principles and standards for determining allowable costs for state, local and Indian tribal governments. If additional guidance is required please contact Montana Department of Corrections, Administrative and Financial Services Division, (406) 444-3930.

Section I - General Information

Facility Name	<u>Missoula Co Regional Detention Facility</u>	Facility Physical Address	<u>2340 Mullan Road</u>
Phone Number	<u>(406) 258-4000</u>		<u>Missoula MT 59808</u>
Fax Number	<u>(406) 258-4080</u>		
Facility Administrator	<u>(406) 258-4498</u>		

Section II - Financial Data Summary

TOTAL OPERATING COST FOR REGIONAL CORRECTIONAL FACILITY:

A. Time Frame (Fiscal Year): FROM: 07/01/2016 TO: 06/30/2017
 (MM/DD/YYYY) (MM/DD/YYYY)

ANNUAL COST
 (Auto-calculated from
 figures on following pages)

B. Total Personnel Salaries (Schedule B - Part I)	\$	<u>2,012,789</u>
C. Total Personnel Benefits (Schedule B - Part II)	\$	<u>814,398</u>
D. Total Consultants and Contract Service (Schedule C)	\$	<u>323,571</u>
E. Total Other Direct Operating Costs (Schedule D)	\$	<u>1,085,640</u>
F. Indirect Cost Proposal (Schedule E)*	\$	<u>430,534</u>
<i>*A certified indirect cost rate proposal must be submitted if reimbursement for indirect costs greater than 6% is requested.</i>		
G. Total Equipment Depreciation Costs (Schedule F)	\$	<u>85,022</u>
H. Total Building Depreciation Costs (Schedule G)	\$	<u>75,071</u>
I. Total Actual Costs (Sum of Schedule B-G)	\$	<u>4,827,027</u>
TOTAL ACTUAL COSTS FOR PRIOR FISCAL YEAR.....	\$	<u>4,563,228</u>

Actual State Inmate Days: 52,076
Actual State Inmate Days Per Diem: \$92.69