I. DIVISION DIRECTIVE:

Adult Community Corrections Division’s facilities will follow established procedure to ensure inmate workers and alt-secure offenders receive initial screening and periodic health assessments for ongoing health care needs.

II. DEFINITIONS:

ACCD-Adult Community Corrections Division Facility – Division facilities include the Missoula Assessment and Sanction Center (MASC); Treasure State Correctional Training Center (TSCTC); and the contracted facilities of Prerelease Centers (PRC), Sanction Treatment Assessment Revocation & Transition (START), Warm Springs Addiction Treatment and Change Program (WATCH), Connections Corrections Program (CCP), Passages Alcohol and Drug Treatment (Passages ADT), Passages Assessment Sanction & Revocation Center (Passages ASRC), NEXUS Correctional Treatment Center (NEXUS), and Elkhorn Treatment Center (Elkhorn).

CSD-Clinical Services Division – The Department’s division that administers health care services for adult and youth offenders.

Department – The Montana Department of Corrections.

Health Care Providers – Licensed health care providers (e.g., physicians, nurses, psychiatrists, dentists, and mental health practitioners), including contracted or fee-for-service providers, responsible for offender health care and treatment.

Health Screening – A process of structured inquiry and observation intended to identify any potential emergency situations and to ensure those offenders with known illnesses and/or on medication are identified for further assessment and continued treatment.

Physical Examination – An objective, hands-on medical evaluation of an individual to determine the presence or absence of physical signs of disease.

III. PROCEDURES:

A. Health Screenings

1. Treasure State Correctional Training Center (TSCTC)

TSCTC staff will follow the procedure established in CTC Operational Procedure 4.5.13, Initial Health Assessment and Evaluation.
2. Other ACCD Facilities

a. Inmate workers and offenders in alt-secure ACCD facilities will be given an initial health screening within 14 days of arrival unless a physical examination was conducted and documented at another facility within the previous six (6) months. The initial screening will include, but is not limited to:
   i. the collection of additional data to complete the medical, dental, and mental health histories;
   ii. a recording of vital signs (i.e., height, weight, pulse, blood pressure, and temperature);
   iii. physical examination;
   iv. laboratory and/or diagnostic tests for communicable diseases as follows:
      1) Tuberculosis (TB) testing, unless one was done within the past year. The Department is responsible for the cost of testing for inmate workers and offenders in alt-secure facilities.
      2) Hepatitis C and HIV/AIDS upon request. Offenders are informed that they may either request or decline testing for Hepatitis C and HIV/AIDS at initial assessment. Those offenders who request the Hepatitis C and/or HIV/AIDS testing must receive pre-approval from the Clinical Services Division. The Department is responsible for the costs of this testing.
   v. initiation of therapy and immunizations as appropriate.

b. Health care providers must perform the hands-on portion of the health screening.

c. A registered nurse may perform the hands-on portion of the health screening when:
   i. the nurse completes appropriate training approved or provided by the responsible physician; and
   ii. the responsible physician documents his/her review of all health screenings.

B. Responsibility of Health Care Providers

ACCD facility health care providers will:

1. Enter the collected and reviewed data during the health screening in the offender’s health record at the time of the screening;

2. Document any health-related restrictions on an offender’s housing, work, or other activities, and communicate these restrictions to the appropriate facility staff;

3. Inform the offender of test results and any recommendations for further evaluation, referral, or treatment; and

4. Provide health education and disease prevention information to offenders during screenings.

IV. CLOSING:

Questions concerning this procedure should be directed to the Facility Administrator or CSD.