



**PROBATION AND PAROLE BUREAU  
STANDARD OPERATING PROCEDURES**

Procedure No.: P&P 220-1	Subject: <b>UNION CONTRACT</b>
Reference: Local #4464	Page 1 of 1
Effective Date: 06/01/00	Revision Dates: 09/04/01; 06/17/02; 06/12/06; 04/22/08; 03/01/13
Signature / Title: /s/ Ron Alsbury, Probation & Parole Bureau Chief	

**I. BUREAU DIRECTIVE:**

This procedure informs all Probation & Parole Bureau employees of the Montana Federation of Probation and Parole Officers Local #4464's collective bargaining agreement.

**II. DEFINITIONS:**

None.

**III. PROCEDURES:**

It is the intent of the collective bargaining agreement to assure sound and mutually beneficial working relationships between the Probation & Parole (P&P) Bureau and its employees. It is also intended to provide an orderly and peaceful means of resolving grievances and to prevent interruption of work and interference with the efficient operation of the state of Montana. Both the P&P Bureau and its employees recognize the need for continuous and reliable service to the public.

**PROCEDURE:**

1. The contract agreement is reviewed at least annually by all P&P Bureau staff.

**RESPONSIBILITY:**

P&P Bureau staff

**IV. CLOSING:**

Questions concerning this procedure shall be directed to the Regional Administrator.

Forms:

P&P 220-1 (A) Union Contract