

How to Add Money to a Commissary Account

Through our app, online, in-person, or by phone.

Pay using the Western Union App or at www.WesternUnion.com.

- A. **Login** to the **Western Union app** or go to www.westernunion.com and click on the menu in the top right-hand corner.
- B. Click **"Send Money to an Inmate"** or **"Pay Inmate"**.
- C. You will be prompted for the following information:
Correction Facility Name (**Corrections Corp. of America**)
Inmate's first and last name
Commissary Number (**BOP Number will NOT work**)
- D. Continue to enter your **credit¹ or debit card** number.
- E. Follow the prompts to **complete the transaction**.
- F. You will be given a **unique identifier (MTCN) to confirm the payment**.

Pay in-person at thousands of retail locations.

- A. You can **add money to a commissary account** with **cash** or **debit** (at most locations) at any **Western Union Bill Pay Agent** location **nationwide**.
- B. **Western Union** Agent locations are found in places you may already shop, like **The Kroger Co. Family of Stores, Walgreens, Walmart**, and various **local convenience stores**.
- C. **Find** a **Western Union** Agent location at <https://www.westernunion.com/us/en/find-locations.html>.
- D. To complete your transaction, please have the following information ready:
Correction Facility Name (**Corrections Corp. of America**)
Inmate's first and last name
Commissary Number (**BOP Number will NOT work**)

Pay by telephone 24/7 by calling 1-800-634-3422.

- A. Use a **telephone** to dial 1-800-634-3422. You can call in **24/7**.
- B. Please **give** the customer service agent **the following information**:
Correction Facility Name (**Corrections Corp. of America**)
Inmate's first and last name
Commissary Number (**BOP Number will NOT work**)
- C. Give the customer service agent your **credit¹ or debit card** number.
- D. The customer service agent will process the payment and give you a **unique identifier (MTCN) to confirm the payment**.

¹Card Issuer cash advance fee and associated interest charges may apply. Use debit card to avoid these charges. NMLS# 906983 and/or Western Union International Services, LLC NMLS# 906985, which are licensed as Money Transmitters by the New York State Department of Financial Services. See terms and conditions for details.



Scan to pay an inmate at WesternUnion.com



Scan to find the nearest Western Union

Facility Name: Corrections Corp. of America

Inmate's Full Name: _____

Commissary Number: _____