



**MONTANA STATE PRISON
HEALTH SERVICES OPERATIONAL PROCEDURE**

Procedure No.: MSP HS D-03.0	Subject: CLINICAL SPACE, EQUIPMENT, SUPPLIES & REFERENCE MATERIALS
Reference: NCCHC Standard P-D-03, 2018	Page 1 of 3 and no attachments
Effective Date: November 1, 2010	Revised: October 1, 2020
Signature / Title: /s/ Cindy Hiner / Medical Bureau Chief	
Signature / Title: /s/ Paul Rees M.D. / Medical Director	

I. PURPOSE

To ensure the availability of sufficient clinic space, medical equipment, supplies and reference materials to provide for the delivery of health care at Montana State Prison.

II. DEFINITIONS none

III. PROCEDURES

A. General guidelines

1. Montana State Prison Clinical Services shall designate space for the provision of on-site health care that includes at a minimum, privacy for the health care provider and patient to evaluate health problems. Designated equipment and space is inspected regularly and will include:
 - a. Examination and treatment rooms for medical care large enough to accommodate the necessary equipment, supplies, and fixtures, and to permit privacy during clinical encounters.
 - b. Pharmaceuticals, medical supplies, and mobile emergency equipment that is available and checked regularly.
 - c. Adequate office space with administrative files, secure storage of health records, and writing desks.
 - d. Laboratory, radiology, or other ancillary services are provided on site that is adequate to hold equipment and records.
 - e. Patient waiting areas that have proper seating, access to drinking water, and toilets.

2. The facility will have at a minimum, the following equipment, supplies, and materials for the examination and treatment of patients:
 - a. hand-washing facilities or appropriate alternate means of hand sanitation;
 - b. personal protective equipment (PPE);
 - c. examination tables;
 - d. a light capable of providing direct illumination;
 - e. scales;
 - f. thermometers;
 - g. blood pressure monitoring equipment;
 - h. pulse oximeter;
 - i. stethoscope;
 - j. ophthalmoscope;
 - k. otoscope;
 - l. transportation equipment (e.g., wheelchair, stretcher); and
 - m. trash containers for biohazard materials and sharps.
 - n. oxygen
 - o. automated external defibrillator

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3. The dental exam areas will have at a minimum the following items:
 - a. hand-washing facilities or appropriate alternate means of hand sanitation
 - b. dental examination chair/s
 - c. examination light
 - d. sterilizer (for reusable medical equipment)
 - e. appropriate instruments
 - f. trash containers for biohazard materials and sharps
 - g. a dentist's stool
 - h. personal protective equipment
4. The dental operatory areas will have and maintain the additional equipment:
 - a. an x-ray unit with developing capability
 - b. blood pressure monitoring equipment
 - c. oxygen (kept and maintained by infirmary)
5. Medical and health care reference books, periodicals, audiotapes, video tapes, and computer resources are available to staff. Publications include the most current medical pharmacological and nursing textbooks, and a medical dictionary which are listed as follows:
 - a. Lippincott's Nursing Procedures
 - b. Lippincott's Manual of Nursing Practice
 - c. PDR- Medical Dictionary
 - d. Drug Handbook (*most current addition*)

IV. CLOSING

Questions concerning this operational procedure will be directed to the MSP Clinical Services Manager.

V. ATTACHMENTS None