



**STATE OF MONTANA
DEPARTMENT OF CORRECTIONS
POLICY DIRECTIVE**

Policy No. DOC 5.3.3	Subject: UNIVERSITY AID FOR YOUTH OFFENDERS
Chapter 5: OFFENDER PROGRAMS	Page 1 of 2
Section 3: Education Programs	Effective Date: March 12, 2001
Signature: /s/ Mike Batista, Director	Revised: 04/19/2016

I. POLICY

The Department of Corrections youth correctional facilities will establish criteria and procedures for distributing university aid to incarcerated youth offenders when residents are eligible for enrollment in a unit of the Montana university system.

II. APPLICABILITY

Youth offenders in, or on youth parole from, Department secure youth correctional facilities.

III. DEFINITIONS

Resident – A youth offender residing in, or on youth parole from, a state youth correctional facility.

State Youth Correctional Facility – Pine Hills or Riverside Youth Correctional Facilities.

Superintendent – The administrator ultimately responsible for the youth facility's operation and management.

Tuition Waiver – The action taken by the financial aid officers of a designated Montana university system unit to waive the cost of tuition for residents qualified under § 20-25-421, MCA, who meet the criteria set forth in § 52-5-112, MCA.

University Aid – Funding up to \$800 per year toward the expenses of a resident enrolled in a unit of the Montana university system that may be used for transportation, clothing, books, and/or board and room.

IV. DEPARTMENT DIRECTIVES

A. Eligibility Requirements

1. No more than eight residents per year from each state youth correctional facility may receive university aid and/or fee and tuition waivers to attend a unit of the Montana university system.
2. A resident must meet Montana university system entrance requirements.
3. Youth correctional facility procedures will determine the internal program and security criteria for a resident's eligibility to attend a university unit or to participate in a distance-learning program.

Policy No. DOC 5.3.3	Chapter 5: Offender Programs	Page 2 of 2
Subject: UNIVERSITY AID FOR YOUTH OFFENDERS		

4. The facility superintendent may recommend that the Department director approve funding for residents who meet the eligibility requirements.

B. Administrative Responsibilities

1. The Department director will review the superintendent's recommendations and may request fee waivers from the financial aid office at the Montana university system unit where the resident intends to enroll.
2. The Department director may recommend that the resident receive annual university aid up to \$800 per year based on budget authority for university aid.
3. The Department director will notify the Board of Regents prior to August 1st of each year of any resident approved to receive the benefits for the coming school year.

V. CLOSING

Questions concerning this policy should be directed to the facility superintendent.

VI. REFERENCES

- A. *20-25-421, MCA (2011) Charges for Tuition—Waivers; 52-5-112, MCA (2011) University Aid to Residents of Schools*
- B. *3-JTS-5D-01,-03,-10,-13; ACA Standards for Juvenile Correctional Facilities, 2003*

VII. ATTACHMENTS

None