



**STATE OF MONTANA  
DEPARTMENT OF CORRECTIONS  
POLICY DIRECTIVE**

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| Policy No.: DOC 5.2.1                  | Subject: <b>MONTANA CORRECTIONAL ENTERPRISES</b> |
| Chapter 5: OFFENDER PROGRAMS           | Page 1 of 2                                      |
| Section 2: Work and Training Programs  | Effective Date: 8/1/97                           |
| Signature: /s/ Mike Ferriter, Director | Revised: 10/24/11                                |

## **I. POLICY**

The Montana Department of Corrections, Correctional Enterprises Division provides offender vocational education and on-the-job training work programs consistent with the Department's mission and goals.

## **II. APPLICABILITY**

Adult secure care facilities Department-owned and contracted, as specified in contract.

## **III. DEFINITIONS**

Montana Correctional Enterprises (MCE) – The Department division responsible for providing offender vocational education and on-the-job training work programs consistent with the Department's mission and goals.

## **IV. DEPARTMENT DIRECTIVES**

### **A. Montana Correctional Enterprises (MCE) Mission Statement**

1. MCE provides employment and training opportunities to offenders that enhance public safety, promote positive change in offender behavior, reintegrate offenders into the community, and support victims of crime.

### **B. Programs**

1. MCE Programs include:
  - a. Agriculture;
  - b. Industries;
  - c. Vocational Education;
  - d. Food Factory;
  - e. License Plate Factory;
  - f. Canteen; and
  - g. Facility and Program Support Service.

### **C. Goals**

1. Provide offenders vocational education and on-the-job training in various work programs to encourage pride in workmanship, instill basic values, and develop skills, ethics, and self-esteem to help offenders succeed as productive, law-abiding citizens with marketable skills, and to reduce recidivism.

2. Ensure all operations maintain security of the institution and retain public safety and trust.
3. Produce and deliver quality products and services designed to meet customer needs in a timely manner.
4. Provide accurate, timely information regarding MCE operations to the Department, the public, and the legislature.

#### **D. Objectives**

1. MCE will formulate measurable objectives based on the established mission and goals that are clear, concise, and identify specific dates for implementation and completion.
2. MCE will provide regular reports to the Department director that outline the objectives that have been accomplished to include, at a minimum, financial status, plans, and offender employment numbers.

#### **E. Benefits**

1. Recidivism is reduced by developing skills and work ethics which enhance an offender's chance for success upon reintegration into the community.
2. Reduction of general funding needs by avoiding normally required additional security supervision during MCE working hours.
3. Reduces problems associated with offender idleness.
4. Offenders' sense of self-worth is developed through the accomplishment of goals.
5. MCE produces quality products and services for customers.

#### **F. Funding**

1. MCE operations have several sources of funding; the MCE budget is derived primarily from self-supporting programs as well as the:
  - a. Self-Proprietary fund;
  - b. General fund;
  - c. Internal fund; and
  - d. Special Service fund.

### **V. CLOSING**

Questions concerning this policy should be directed to the MCE Administrator.

### **VI. REFERENCES**

- A. [53-1-203, MCA](#); [53-30-131, MCA](#)
- B. [2-CI-6A-1, ACA](#)

### **VII. ATTACHMENTS**

None