



**STATE OF MONTANA
DEPARTMENT OF CORRECTIONS
POLICY DIRECTIVE**

Policy No.: DOC 4.6.11	Subject: OUT OF HOME PLACEMENT OF YOUTH
Chapter 4: FACILITY/PROGRAM SERVICES	Page 1 of 2
Section 6: Release/Placement	Effective Date: 06/26/2015
Signature: /s/ Mike Batista, Director	Revised:

I. POLICY

The Department of Corrections adheres to legal and procedural requirements when referring and placing youth out of home.

II. APPLICABILITY

All youth facilities and programs under the authority of the Department's Youth Services Division (YSD).

III. DEFINITIONS

Out of Home Placement – Placement of a youth in a program, facility, or home, other than a custodial parent's home, for purposes other than preadjudicatory detention.

Youth Services Division (YSD) – The division within the Department of Corrections responsible for all services to youth committed to the Department.

IV. DEPARTMENT DIRECTIVES

A. General Requirements

1. YSD will maintain standardized procedures to guide out of home placement of youth.
2. Out of home placements may include psychiatric residential treatment facilities (PRTFs) or other medical-related programs, chemical dependency programs, any level of group home care, any level of foster care, kinship care, placement with other approved individuals, and independent living.
3. All out of home placements requiring licensure must be licensed by the proper state or local authority. Department employees are responsible for verifying a placement is currently licensed before placing a youth.
4. YSD procedures will provide for periodic placement inspections by Department staff.
5. Department employees will ensure funding for out of home placements using all available resources.
6. While a youth is in an out of home placement, YSD staff will maintain ongoing contact with the youth; the out of home placement provider or staff; and the youth's parent/guardian/custodian/representative.

Subject: OUT OF HOME PLACEMENT OF YOUTH

7. YSD procedures will address appropriate notifications to a parent/guardian/custodian/representative when a youth is in an out of home placement.
8. For out of home placement in other states, Department employees will follow applicable Interstate Compact for the Placement of Children (ICPC) and/or Interstate Compact on Juveniles (ICJ) rules.

V. CLOSING

Questions concerning this policy should be directed to the Youth Services Division administrator.

VI. REFERENCES

- A. *41-4-1, 41-6-1, 41-5-103, 41-5-1504, 52-5-105, 52-5-127 MCA*
- B. *20.9.210, 37.50.901 ARM*

VII. ATTACHMENTS

None