



**STATE OF MONTANA  
DEPARTMENT OF CORRECTIONS**

**VEHICLE USE AGREEMENT FORM**

I, \_\_\_\_\_ (CLEARLY PRINT FIRST & LAST NAME), in the conduct of Department of Corrections business, may use a state-owned, leased, or personal vehicle. I agree as a condition of my employment, to use such vehicle in a manner prescribed by DOC Policy 1.2.18 - Fleet Vehicle Operations, and all applicable statutes, rules, policies, and regulations as they currently exist or may be amended. I currently have a valid driver's license that is not under suspension and agree that, if I am required to drive for Department business, I will maintain a valid and current license to operate the vehicle.

I understand that I must report "on-duty" single infractions of 5 or more conviction points and the accumulation of 12 or more conviction points (received on or off-duty) over the most recent 36 months, as provided in § 61-11-203, MCA and as cited below, which may prohibit me from driving any vehicle for Department business.

I have been convicted in the past 36 months of the following motor vehicle violations (*List only those violations listed below.*):

VIOLATION: \_\_\_\_\_ DATE: \_\_\_\_\_  
VIOLATION: \_\_\_\_\_ DATE: \_\_\_\_\_  
VIOLATION: \_\_\_\_\_ DATE: \_\_\_\_\_

*(List additional violations on a separate page or provide a copy of your driver's record, if necessary)*

**STATE MOTOR VEHICLE VIOLATION POINTS (§ 61-11-203, MCA)**

- 15 points** .....Deliberate homicide resulting from the operation of a motor vehicle.
- 12 points** .....Mitigated deliberate homicide, negligent homicide resulting from operation of a motor vehicle, or negligent vehicular assault.
- 12 points** .....Any offense punishable as a felony under the motor vehicle laws of Montana or any felony in the commission of which a motor vehicle is used.
- 10 points** .....Driving while under the influence of intoxicating liquor or narcotics or drugs of any kind or operation of a motor vehicle by a person with alcohol concentration of 0.08 or more.
- 6 points** .....Operating a motor vehicle while the license to do so has been suspended or revoked.
- 8 points** .....Failure of the driver of a motor vehicle involved in an accident resulting in death or injury to any person to stop at the scene of the accident and give the required information and assistance.
- 4 points** .....Willful failure of the driver involved in an accident resulting in property damage of \$250 to stop at the scene of the accident and give the required information or failure to otherwise report an accident in violation of the law.
- 5 points** .....Reckless driving.
- 5 points** .....Illegal drag racing or engaging in a speed contest in violation of the law.
- 5 points** .....Any of the mandatory motor vehicle liability protection offenses under § 61-6-301 and § 61-6-302, MCA.
- 2 points** .....Operating a motor vehicle without a license to do so. This does not apply to operating a motor vehicle within a period of 180 days from the date the license expired.
- 3 points** .....Speeding, except as provided in § 61-8-725(2), MCA.
- 2 points** .....All other moving violations.

In addition, I agree to report driving convictions and point accumulations (as noted herein) to my supervisor within ten (10) days of my conviction or forfeiture of bond as required by Department policy. I understand that I may be disciplined or terminated from my employment, per 2-17-421, MCA for providing false information requested by this form or by failing to comply with this Agreement.

**Provide the following information – print clearly:**

**FULL NAME LISTED ON DRIVER’S LICENSE:** \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_

**\*MONTANA DRIVER’S LICENSE NUMBER:** \_\_\_\_\_

**\*If current Driver’s License was not issued by Montana, you must notify your Supervisor that you currently have an out of state driver’s license and also provide the following:**

**State where current Drivers License was issued:** \_\_\_\_\_

**Drivers License Number:** \_\_\_\_\_

**§61-5-103. Residency Requirement:**

(1) A person who has resided in Montana for more than 60 consecutive days is considered to be a resident for the purpose of being licensed to operate a motor vehicle and must be licensed under the laws of Montana before operating a motor vehicle.

(2) A person who has resided in Montana for more than 30 consecutive days:

(a) is considered to be a resident for the purpose of being licensed to operate a commercial motor vehicle; and

(b) must be licensed under the laws of Montana before operating any commercial motor vehicle.

(3) The department may issue a commercial driver's license to a person who is not a resident of Montana or domiciled in Montana only if:

(a) the person is domiciled in a foreign country with commercial driver's license standards, as determined by the federal motor carrier safety administration of the department of transportation, that are not similar to the testing and licensing standards provided in 49 CFR, part 383, subparts F, G, and H; or

(b) the person is domiciled in a state that is prohibited by the federal motor carrier safety administration from issuing commercial driver's licenses under 49 CFR 384.405.

**Employee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**DOC Division/Bureau Name:** \_\_\_\_\_

**Location (City):** \_\_\_\_\_