

CONTRACT AMENDMENT
CONTRACT 11-030-ACCD

THIS CONTRACT AMENDMENT (**Amendment #7**) is made and entered into by and between the Montana Department of Corrections (DEPARTMENT) 5 S. Last Chance Gulch, Helena, Montana 59620-1301 and **Brenda Erdelyi** (CONTRACTOR) 1119 W. Kent, Ste. K, MT 59808, and is effective upon receipt of all signatures.

of Catalyst Counseling, LLC,
WHEREAS, the parties have entered a Contract with an original effective date of March 6, 2011 and Section 14 provides that the parties may modify their agreement in writing; and

WHEREAS, the Contract expires on February 28, 2016 and Section 5 provides that the parties may extend the expiration date of the Contract.

NOW THEREFORE, the parties agree to amend the Contract as follows (**new language underlined, old language interlined**):

3. COMPENSATION/BILLING

DEPARTMENT shall compensate CONTRACTOR for successful delivery of services (or goods), provided pursuant to Section 2, in the following manner:

- A. DEPARTMENT shall pay CONTRACTOR ~~\$41.00~~ \$45.00 per hour, not to exceed ~~twenty-eight thousand eight hundred and 00/100 Dollars (\$28,080.00)~~ thirty thousand four hundred twenty and 00/100 Dollars (\$30,420.00) per Contract period for the services described herein.
- B. This rate is inclusive of all travel, per diem, and training. DEPARTMENT will not compensate CONTRACTOR for travel or travel time, lodging, meals, supplies, or any other expense incurred by CONTRACTOR while performing services identified within this Contract.

C.-E. No changes.

5. TIME OF PERFORMANCE

This Contract shall take effect upon final contract signature. This Contract shall expire on February 28, ~~2016~~ 2017, unless either party provides a written notice of cancellation at least 30 days prior. In the event neither party provides a written notice of cancellation 30 days prior to February 28, ~~2016~~ 2017, this Contract shall continue on a month-to-month basis until such time as the parties mutually agree to an annual renewal of the contract or either party provides a written 30 day notice of cancellation.

In no event may this Contract continue or be renewed for a period exceeding a total of **seven (7) years**.

6. LIAISONS AND NOTICE

- A. ~~Marc Johnson, (406) 258-4014~~ Heather Smith, (406)-258-4021, 2340 Mullen Road, Missoula, MT 59808 or successor serves as DEPARTMENT liaison.

B.-C. No changes.

This constitutes the Amendment to the Contract. All other provisions contained in the original Contract, as amended, shall remain unchanged.

DEPARTMENT

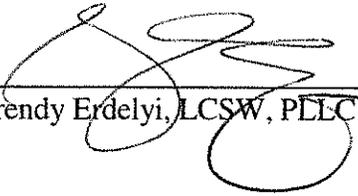


Kevin Olson, Administrator
Probation and Parole Division

2/29/16

Date

CONTRACTOR



Brendy Erdelyi, LCSW, PLLC

3/2/16

Date

Reviewed for Legal Content by:

Brent Jackson

Legal Counsel
Department of Corrections

2/23/16

Date

**CONTRACT AMENDMENT
CONTRACT 11-030-ACCD**

THIS CONTRACT AMENDMENT (**Amendment #6**) is made and entered into by and between the Montana Department of Corrections (DEPARTMENT) 5 S. Last Chance Gulch, Helena, Montana 59620-1301 and **Brenda Erdelyi** (CONTRACTOR) 1119 W. Kent, Ste. K, MT 59808, and is effective upon receipt of all signatures.

WHEREAS, the parties have entered a Contract with an original effective date of March 6, 2011 and Section 14 provides that the parties may modify their agreement in writing; and

WHEREAS, the Contract expires on February 28, 2016 and Section 5 provides that the parties may extend the expiration date of the Contract.

NOW THEREFORE, the parties agree to amend the Contract as follows (**new language underlined, old language interlined**):

2. DUTIES/RESPONSIBILITIES OF CONTRACTOR

A.-D. No changes

E. CONTRACTOR may attend training approved by the MASC Administrator and may bill the DEPARTMENT per hour for pre-approved training.

3. COMPENSATION/BILLING

DEPARTMENT shall compensate CONTRACTOR for successful delivery of services (or goods), provided pursuant to Section 2, in the following manner:

A. No changes

B. This rate is inclusive of all travel, per diem, and training. DEPARTMENT will not compensate CONTRACTOR for travel or travel time, lodging, meals, supplies, or any other expense incurred by CONTRACTOR while performing services identified within this Contract.

C.-E. No changes.

This constitutes the Amendment to the Contract. All other provisions contained in the original Contract, as amended, shall remain unchanged.

DEPARTMENT

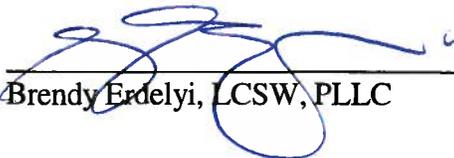


Kevin Olson, Administrator
Probation and Parole Division

9/18/15

Date

CONTRACTOR



Brendy Erdelyi, LCSW, PLLC

9/25/15

Date

Reviewed for Legal Content by:



Legal Counsel
Department of Corrections

9/17/15

Date

CONTRACT AMENDMENT
CONTRACT 11-030-ACCD

THIS CONTRACT AMENDMENT (**Amendment #5**) is made and entered into by and between the Montana Department of Corrections (DEPARTMENT) 5 S. Last Chance Gulch, Helena, Montana 59620-1301 and **Brenda Erdelyi** (CONTRACTOR) 1119 W. Kent, Ste. K, MT 59808, and is effective upon receipt of all signatures.

WHEREAS, the parties have entered a Contract with an original effective date of March 6, 2011 and Section 14 provides that the parties may modify their agreement in writing; and

WHEREAS, the Contract expires on February 28, 2015 and Section 5 provides that the parties may extend the expiration date of the Contract.

NOW THEREFORE, the parties agree to amend the Contract as follows (**new language underlined, old language interlined**):

1. PARTIES

The Montana Department of Corrections (DEPARTMENT) and **Brenda Erdelyi, LCSW, PLLC** (CONTRACTOR) enter into this Contract (**11-030-ACCD**). The parties names, addresses, and telephone numbers are as follows:

Montana Department of Corrections
~~Adult Community Corrections Division~~
Probation and Parole Division
5 S Last Chance Gulch
P.O. Box 201301
Helena, MT 59620-1301
(406)-444-3930

Brenda Erdelyi
~~536 S. 6th Street West~~
1119 W. Kent, Ste. K
P.O. Box 17213
Missoula, MT 59808
(406)-207-1068

3. COMPENSATION/BILLING

DEPARTMENT shall compensate CONTRACTOR for successful delivery of services (or goods), provided pursuant to Section 2, in the following manner:

A. DEPARTMENT shall pay CONTRACTOR ~~\$36.00~~ **\$41.00 per hour**, not to exceed twenty eight thousand eighty dollars and 00/100 Dollars (\$28,080.00) per Contract period for the services described herein.

B.-E. No changes.

5. TIME OF PERFORMANCE

~~This Contract shall take effect upon receipt of final contract signature and shall terminate on February 28, 2015, unless terminated earlier in accordance with the terms of this Contract. This Contract may, upon mutual agreement and according to the terms of the existing Contract, be renewed for a period not to exceed a total of seven (7) years.~~

~~Upon expiration of this Contract, and in the absence of a new written agreement, the terms listed herein shall continue to govern the agreement between the parties until such time as a new Contract is signed~~

This Contract shall take effect upon final contract signature. This Contract shall expire on February 28, 2016, unless either party provides a written notice of cancelation at least 30 days prior. In the event neither party provides a written notice of cancelation 30 days prior to February 28, 2016, this Contract shall continue on a month-to-month basis until such time as the parties mutually agree to an annual renewal of the contract or either party provides a written 30 day notice of cancellation.

In no event may this Contract continue or be renewed for a period exceeding a total of seven (7) years.

6. LIAISONS AND NOTICE

A. ~~Dan Malouhney, (406-258-4021)~~, Marc Johnson, (406)-258-4011, 2340 Mullen Road, Missoula, MT 59808 or successor serves as DEPARTMENT liaison.

B.-C. No changes.

This constitutes the Amendment to the Contract. All other provisions contained in the original Contract, as amended, shall remain unchanged.

DEPARTMENT

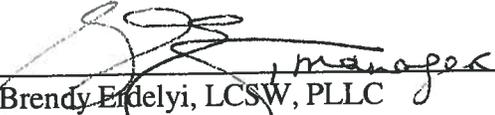


Kevin Olson, Administrator
Probation and Parole Division

1/23/15

Date

CONTRACTOR



Brendy Erdelyi, LCSW, PLLC

2/9/15

Date

Reviewed for Legal Content by:



Legal Counsel
Department of Corrections

1-22-14

Date

CONTRACT AMENDMENT CONTRACT 11-030-ACCD

THIS CONTRACT AMENDMENT (**Amendment #4**) is made and entered into by and between the Montana Department of Corrections (DEPARTMENT) 5 S. Last Chance Gulch, Helena, Montana 59620-1301 and **Brenda Erdelyi** (CONTRACTOR) 536 S. 6th Street West, Missoula, MT 59808, and is effective upon receipt of all signatures.

WHEREAS, the parties have entered a Contract with an original effective date of March 6, 2011 and Section 14 provides that the parties may modify their agreement in writing; and

WHEREAS, the Contract expires on February 28, 2014 and Section 5 provides that the parties may extend the expiration date of the Contract.

NOW THEREFORE, the parties agree to amend the Contract as follows (**new language underlined, old language interlined**):

2. DUTIES/RESPONSIBILITIES OF CONTRACTOR

CONTRACTOR agrees to provide the following services:

- Group and Individual Sex Offender Treatment
- Consultations with Missoula Assessment/Sanction Center (MASC) staff and offenders at staffing/screening meetings
- Recommendations for offender placement in Community Corrections Programs
- Sex Offender Assessments and evaluations ~~while under the direct supervision of a qualified Montana Sex Offender Treatment Association (MSOTA) provider or upon completion of Montana Sex Offender Treatment Association (MSOTA) Certification and related Contract amendment~~
- Provide mental health interviews, as requested by the MASC Administrator, in emergency situations or when a mental health provider is not available.

A.-D. No Changes

3. COMPENSATION/BILLING

DEPARTMENT shall compensate CONTRACTOR for successful delivery of services (or goods), provided pursuant to Section 2, in the following manner:

- A. DEPARTMENT shall pay CONTRACTOR **\$36.00 per hour**, not to exceed ~~eighteen thousand seven hundred twenty and 00/100 Dollars (\$18,720.00)~~ twenty eight thousand eighty dollars and 00/100 Dollars (\$28,080.00) per Contract period for the services described herein.

B.-E. No Changes.

5. TIME OF PERFORMANCE

This Contract shall take effect upon receipt of final contract signature and shall terminate on ~~February 28, 2014~~ February 28, 2015, unless terminated earlier in accordance with the terms of this Contract.

This Contract may, upon mutual agreement and according to the terms of the existing Contract, be renewed for a period not to exceed a total of seven (7) years.

Upon expiration of this Contract, and in the absence of a new written agreement, the terms listed herein shall continue to govern the agreement between the parties until such time as a new Contract is signed

This constitutes the Amendment to the Contract. All other provisions contained in the original Contract, as amended, shall remain unchanged.

DEPARTMENT

Cathy Jordan, acting
Pam Bunke, Administrator
Adult Community Corrections Division

4/22/14
Date

CONTRACTOR

[Signature]
Brenda Erdelyi

4/22/14
Date

Reviewed for Legal Content by:

[Signature]
Legal Counsel
Department of Corrections

4-17-14
Date

CONTRACT AMENDMENT CONTRACT 11-030-ACCD

THIS CONTRACT AMENDMENT (**Amendment #3**) is made and entered into by and between the Montana Department of Corrections (DEPARTMENT) 5 S. Last Chance Gulch, Helena, Montana 59620-1301 and **Brenda Erdelyi** (CONTRACTOR) 536 S. 6th Street West, Missoula, MT 59808 and is effective upon receipt of all signatures.

WHEREAS, the parties have entered a Contract with an original effective date of March 6, 2011 and Section 14 provides that the parties may modify their agreement in writing; and

WHEREAS, the Contract expires on February 29, 2012 and Section 5 provides that the parties may extend the expiration date of the Contract.

NOW THEREFORE, the parties agree to amend the Contract as follows (**new language underlined, old language interlined**):

2. DUTIES/RESPONSIBILITIES OF CONTRACTOR

CONTRACTOR agrees to provide the following services:

- Group and Individual Sex Offender Treatment
- Consultations with Missoula Assessment/Sanction Center (MASC) staff and offenders at staffing/screening meetings
- Recommendations for offender placement in Community Corrections Programs
- Sex Offender Assessments and evaluations while under the direct supervision of a qualified Montana Sex Offender Treatment Association (MSOTA) provider or upon completion of Montana Sex Offender Treatment Association (MSOTA) Certification and related Contract amendment
- Provide mental health interviews, as requested by the MASC Administrator, in emergency situations or when a mental health provider is not available.

A.-D. No Changes

5. TIME OF PERFORMANCE

This Contract shall take effect upon receipt of final contract signature and shall terminate on ~~February 28, 2013~~ February 28, 2014, unless terminated earlier in accordance with the terms of this Contract. This Contract may, upon mutual agreement and according to the terms of the existing Contract, be renewed for a period not to exceed a total of ~~five (5) additional~~ seven (7) years.

Upon expiration of this Contract, and in the absence of a new written agreement, the terms listed herein shall continue to govern the agreement between the parties until such time as a new Contract is signed

This constitutes the Amendment to the Contract. All other provisions contained in the original Contract, as amended, shall remain unchanged.

DEPARTMENT

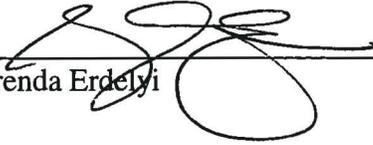


Pam Benke, Administrator
Adult Community Corrections Division

3-7-13

Date

CONTRACTOR

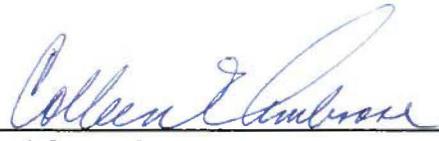


Brenda Erdelyi

3-8-2013

Date

Reviewed for Legal Content by:



Legal Counsel
Department of Corrections

3/6/2013

Date

**CONTRACT AMENDMENT
CONTRACT 11-030-ACCD**

THIS CONTRACT AMENDMENT (**Amendment #2**) is made and entered into by and between the Montana Department of Corrections (DEPARTMENT) 5 S. Last Chance Gulch, Helena, Montana 59620-1301 and **Brenda Erdelyi** (CONTRACTOR) 536 S. 6th Street West, Missoula, MT 59808 and is effective upon receipt of all signatures.

WHEREAS, the parties have entered a Contract with an original effective date of March 6, 2011 and Section 19 provides that the parties may modify their agreement in writing; and

WHEREAS, the Contract expires on February 29, 2012 and Section 5 provides that the parties may extend the expiration date of the Contract.

NOW THEREFORE, the parties agree to amend the Contract as follows (**new language underlined, old language interlined**):

5. TIME OF PERFORMANCE

This Contract shall take effect upon receipt of final contract signature and shall terminate on ~~February 29, 2012~~ February 28, 2013, unless terminated earlier in accordance with the terms of this Contract. This Contract may, upon mutual agreement and according to the terms of the existing Contract, be renewed for a period not to exceed a total of ~~six (6)~~ five (5) additional years.

Upon expiration of this Contract, and in the absence of a new written agreement, the terms listed herein shall continue to govern the agreement between the parties until such time as a new Contract is signed.

This constitutes the Amendment to the Contract. All other provisions contained in the original Contract, as amended, shall remain unchanged.

DEPARTMENT

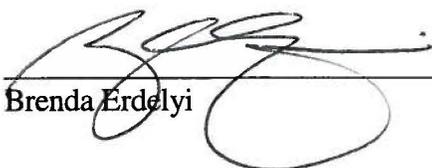


Pam Bunke, Administrator
Adult Community Corrections Division

3-9-12

Date

CONTRACTOR

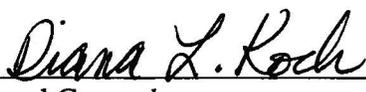


Brenda Erdelyi

3-15-2012

Date

Reviewed for Legal Content by:



Legal Counsel
Department of Corrections

3/8/12

Date

CONTRACT AMENDMENT CONTRACT 11-030-ACCD

THIS CONTRACT AMENDMENT (**Amendment #1**) is made and entered into by and between the Montana Department of Corrections (DEPARTMENT) 5 S. Last Chance Gulch, Helena, Montana 59620-1301 and **Brenda Erdelyi** (CONTRACTOR) 536 S. 6th Street West, Missoula, MT 59808 and is effective upon receipt of all signatures.

WHEREAS, the parties have entered a Contract with an original effective date of March 6, 2011 and Section 19 provides that the parties may modify their agreement in writing.

NOW THEREFORE, the parties agree to amend the Contract as follows (**new language underlined, old language interlined**):

2. DUTIES/RESPONSIBILITIES OF CONTRACTOR

CONTRACTOR agrees to provide the following services:

- Group and Individual Sex Offender Treatment
- Consultations with Missoula Assessment/Sanction Center (MASC) staff and offenders at staffing/screening meetings
- Recommendations for offender placement in Community Corrections Programs
- Sex Offender Assessments and evaluations while under the direct supervision of a qualified Montana Sex Offender Treatment Association (MSOTA) provider or upon completion of Montana Sex Offender Treatment Association (MSOTA) Certification and related Contract amendment

A.-D. No Changes.

3. COMPENSATION/BILLING

DEPARTMENT shall compensate CONTRACTOR for successful delivery of services (or goods), provided pursuant to Section 2, in the following manner:

- A. DEPARTMENT shall pay CONTRACTOR **\$36.00 per hour**, not to exceed ~~twelve thousand seven hundred twenty five and 00/100 Dollars (\$12,725.00)~~ eighteen thousand seven hundred twenty and 00/100 Dollars (\$18,720.00) per Contract period for the services described herein.

B.-E. No Changes.

This constitutes the Amendment to the Contract. All other provisions contained in the original Contract, as amended, shall remain unchanged.

DEPARTMENT

Cathy Gordon, acty
Pam Bunke, Administrator
Adult Community Corrections Division

7/13/11
Date

CONTRACTOR

Brenda Erdelyi
Brenda Erdelyi

7/26/11
Date

Reviewed for Legal Content by:

Colleen Lambert
Legal Counsel
Department of Corrections

7/12/11
Date

1. PARTIES

The Montana Department of Corrections (DEPARTMENT) and **Brenda Erdelyi (CONTRACTOR)** enter into this Contract (**11-030-ACCD**). The parties names, addresses, and telephone numbers are as follows:

Montana Department of Corrections
Adult Community Corrections Division
5 S. Last Chance Gulch
PO Box 201301
Helena, MT 59620-1301
(406) 444-3930

Brenda Erdelyi
536 S. 6th Street West
P.O. Box 17213
Missoula, MT 59808
(406) 207-1068

DEPARTMENT AND CONTRACTOR, AS PARTIES TO THIS CONTRACT AND FOR THE CONSIDERATION SET FORTH BELOW, AGREE AS FOLLOWS:

2. DUTIES/RESPONSIBILITIES OF CONTRACTOR

CONTRACTOR agrees to provide the following services:

- Group and Individual Sex Offender Treatment
 - Consultations with Missoula Assessment/Sanction Center (MASC) staff and offenders at staffing/screening meetings
 - Recommendations for offender placement in Community Corrections Programs
 - Sex Offender Assessments and evaluations upon completion of Montana Sex Offender Treatment Association (MSOTA) Certification and related Contract amendment
- A. Services will be provided as requested and deemed necessary by the MASC Administrator, to offenders assigned/sanctioned to the Missoula Assessment/Sanction Center (MASC). Services will take place at the MASC facility in Missoula, Montana. CONTRACTOR will use a combination of skills and techniques from cognitive behavioral systems, individual, physiological, and psychodynamic therapies to include but not be limited to cognitive restructuring, counter-conditioning procedures, victim empathy enhancement, relapse prevention, and skills training (e.g. parenting, assertiveness and communication, problem solving, stress management, anger management, and conflict resolution). Contractor will make every effort to provide, at a minimum, two weekly treatment groups and one individual offender session every other week. Weekly groups and individual sessions may vary from week to week and month to month depending upon the number of sex offenders in the MASC Program. Individual offender participation in weekly groups or individual sessions may vary and will be dependent upon individual needs, therapist recommendations, and Administrator's direction.
- B. Attendance at staffing/screening meetings will occur at mutually agreeable times, as requested by designated MASC staff. CONTRACTOR will review the file of each identified sex offender. CONTRACTOR agrees to share [appropriate] offender information with the MASC screening committee in an effort to assist the committee in selecting the best placement option for the offender and insure the safety and security of local communities and the offenders at MASC.
- C. Within six (6) months of Contract execution, maintain good standing as a Clinical Member of the Montana Sex Offender Treatment Association (MSOTA) and/or meet the definition of a

qualified treatment provider [or work under the direct supervision of a qualified treatment provider] by possessing/completing the following qualifications, per ARM 20.7.304:

- (i.) Specialized documentable training in evaluation and treatment approaches from a nationally recognized program or provider specializing in working with sex offenders;
- (ii.) Formal education in the area of normal and abnormal sexual functioning;
- (iii.) Six hours of documentable annual continuing education in sex offender therapy or human sexuality;
- (iv.) Spent the first year of their specialized clinical practice having at least monthly consultation and peer reviews of cases with a specialized sex offender clinician who practices in accordance with established national standards; and
- (v.) Possess one of the following combinations of degree and experience:
 - (a) Relevant bachelor's degree and 4,000 hours of specific sex offender treatment experience;
 - (b) Relevant master's degree, licensing and 2,000 hours of specific sex offender treatment experience;
 - (c) Relevant doctoral degree, licensing and 2,000 hours of specific sex offender treatment experience; or
 - (d) Medical degree and 2,000 hours of specific sex offender treatment experience; and
 - (e) Is a full or clinical member of at least one relevant national organization which has ethics of practice to which they adhere.

D. CONTRACTOR understands and agrees that offender records contain confidential information that shall not be disseminated to the general public or other persons that do not have a legitimate interest in assisting the CONTRACTOR and DEPARTMENT in attaining the goals of this Contract. Failure to comply with this requirement may result in termination of this Contract.

3. COMPENSATION/BILLING

DEPARTMENT shall compensate CONTRACTOR for successful delivery of services (or goods), provided pursuant to Section 2, in the following manner:

- A. DEPARTMENT shall pay CONTRACTOR **\$36.00 per hour**, not to exceed twelve thousand seven hundred twenty-five and 00/100 Dollars (\$12,725.00) per Contract period for the services described herein.
- B. This rate is inclusive of all travel and per diem. DEPARTMENT will not compensate CONTRACTOR for travel or travel time, lodging, meals, supplies, or any other expense incurred by CONTRACTOR while performing services identified within this Contract.
- C. DEPARTMENT agrees to pay CONTRACTOR within thirty (30) days following receipt of a correct invoice.
- D. DEPARTMENT may withhold payments to CONTRACTOR if CONTRACTOR has not performed in accordance with the terms of this Contract.
- E. The Contract number must be referenced on all invoices and correspondence pertaining to this Contract.

4. AGENCY ASSISTANCE

To the extent possible, CONTRACTOR shall use its own facilities and equipment in providing the services set forth in Section 2. However, the parties recognize that services provided to DEPARTMENT may occur within the confines of a secure correctional facility necessitating the use of DEPARTMENT facilities and equipment including, but not limited to, access to inmate records, work space within a correctional facility, and telephone service (e.g., Montana State Prison and Montana Women's Prison do not allow wireless phones within facility).

5. TIME OF PERFORMANCE

This Contract shall take effect upon receipt of final contract signature and shall terminate on February 29, 2012, unless terminated earlier in accordance with the terms of this Contract. This Contract may, upon mutual agreement and according to the terms of the existing Contract, be renewed for a period not to exceed a total of six (6) additional years.

Upon expiration of this Contract, and in the absence of a new written agreement, the terms listed herein shall continue to govern the agreement between the parties until such time as a new Contract is signed.

6. LIAISONS AND NOTICE

- A. Dan Maloughney, (406-258-4021), 2340 Mullen Road, Missoula, MT 59808 or successor serves as DEPARTMENT liaison.
- B. Brenda Erdelyi, (406-207-1068), 536 S. 6th Street West, Missoula, MT 59808 or successor serves as CONTRACTOR liaison.
- C. All notices and invoices required in this Contract shall be in writing, properly addressed to the liaison in (A) and (B) above, mailed first-class, postage prepaid. All notices sent via U.S. Postal Service are deemed effective on the date of postmark. Notices and invoices mailed through another carrier (e.g., UPS or FedEx) are effective upon receipt.

7. OWNERSHIP AND PUBLICATION OF MATERIALS

All materials CONTRACTOR develops or utilizes (i.e., reports, spreadsheets, etc.) in performing the services set forth in Section 2 above shall be the sole property of DEPARTMENT.

8. COMPLIANCE WITH WORKERS' COMPENSATION ACT

Neither CONTRACTOR nor its employees are employees of the State. In accordance with sections 39-71-120, 39-71-401, and 39-71-405, MCA, Contractors are required to comply with the provisions of the Montana Workers' Compensation Act while performing work for the State of Montana.

CONTRACTOR shall provide proof of compliance in the form of workers' compensation insurance, an independent contractor exemption, or documentation of corporate officer status and maintain such insurance, exemption, or corporate officer status for the duration of the contract. CONTRACTOR shall submit a copy of all renewals of expired insurance and exemptions to: Department of Corrections, Contracts Management Bureau, Attn: Contracts Manager, PO Box 201301, Helena, MT 59620-1301.

9. **HOLD HARMLESS AND INDEMNIFICATION**

CONTRACTOR agrees to protect, defend, and save the State, its elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, harmless from and against all claims, demands, causes of action of any kind or character, including the cost of defense thereof, arising in favor of CONTRACTOR'S employees or third parties on account of bodily or personal injuries, death, or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of CONTRACTOR and/or its agents, employees, representatives, assigns, or subcontractors - except the sole negligence of the State under this agreement.

10. **INSURANCE**

- A. **General Requirements:** CONTRACTOR shall maintain for the duration of the Contract, at its cost and expense, insurance against claims for injuries to persons or damages to property, including contractual liability, which may arise from or in connection with the performance of the work by CONTRACTOR, agents, employees, representatives, assigns, or subcontractors. This insurance shall cover such claims as may be caused by any negligent act or omission.

Primary Insurance: CONTRACTOR'S insurance coverage shall be primary insurance as respect to the State, its officers, officials, employees, and volunteers and shall apply separately to each project or location. Any insurance or self-insurance maintained by the State, its officers, officials, employees or volunteers shall be in excess of CONTRACTOR'S insurance and shall not contribute with it.

Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to and approved by DEPARTMENT. At the request of DEPARTMENT either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the State, its officers, officials, employees, and volunteers; or (2) CONTRACTOR shall procure a bond guaranteeing payment of losses and related investigations, claims administration, and defense expenses.

Certificate of Insurance/Endorsements: A certificate of insurance from an insurer with a Best's rating of no less than A- indicating compliance with the required coverages must be received by the Contracts Manager, PO Box 201301, Helena, MT 59620-1301 prior to start of work under this Contract. CONTRACTOR must immediately notify DEPARTMENT of any material change in insurance coverage, such as changes in limits, coverages, policy status, etc. DEPARTMENT reserves the right to require complete copies of insurance policies at all times.

- B. **Specific Requirements for Automobile Liability:** CONTRACTOR shall purchase and maintain personal liability coverage in accordance with Montana Statute.
- C. **Specific Requirements for Professional Liability:** CONTRACTOR shall purchase and maintain occurrence coverage with combined single limits for each wrongful act of \$1,000,000 per occurrence and \$2,000,000 aggregate per year to cover such claims as may be caused by any act, omission, negligence of CONTRACTOR or its officers, agents, representatives, assigns or subcontractors. Note: if "occurrence" coverage is unavailable or cost prohibitive, CONTRACTOR may provide "claims made" coverage provided the following conditions are met: (1) the commencement date of the Contract must not fall outside the effective date of insurance coverage and it will be the retroactive date for insurance coverage in future years; and (2) the claims made policy must have a three year tail for claims that are made (filed) after the cancellation or expiration date of the policy.

11. ACCESS AND RETENTION OF RECORDS

CONTRACTOR agrees to provide DEPARTMENT, the Legislative Auditor, or their authorized agents with access to any records necessary to determine Contract compliance (Ref. 18-1-118, MCA). CONTRACTOR agrees to create and retain all records supporting the services rendered and/or supplies delivered for a period of three years after either the completion date of this Contract or the conclusion of any claim, litigation, or exception relating to this Contract taken by the State of Montana or a third party.

12. PUBLIC INFORMATION

CONTRACTOR recognizes that this Contract may be subject to public inspection pursuant to Article 2, § 9 of the Montana Constitution. DEPARTMENT has a limited ability to assert a privacy interest in the subject matter of the Contract particularly with respect to information which is in the nature of a "trade secret" as the phrase is defined in federal law. In any event, CONTRACTOR agrees to hold DEPARTMENT harmless from any injury caused, in whole or in part, by the review of this agreement by an entity authorized to do so pursuant to Article 2, § 9 of the Montana Constitution.

13. ASSIGNMENT, TRANSFER AND SUBCONTRACTING

CONTRACTOR shall not assign, sell, transfer, subcontract or sublet rights, or delegate duties under this Contract, in whole or in part, without the prior written approval of DEPARTMENT. No such written approval shall relieve CONTRACTOR of any obligation of this Contract and any transferee or subcontractor shall be considered the agent of CONTRACTOR. CONTRACTOR shall remain liable as between the original parties to the Contract as if no such assignment had occurred.

14. AMENDMENTS

All amendments to this Contract shall be in writing and signed by the parties.

15. COMPLIANCE WITH LAWS

CONTRACTOR must, in performance of work under the Contract, fully comply with all applicable federal, state, or local laws, rules and regulations, including the Montana Human Rights Act, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and ADA Amendments Act of 2008, and Section 504 of the Rehabilitation Act of 1973. Any subletting or subcontracting by CONTRACTOR subjects subcontractors to the same provision. In accordance with section 49-3-207, MCA, CONTRACTOR agrees that the hiring of persons to perform the Contract will be made on the basis of merit and qualifications and there will be no discrimination based upon race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by persons performing the Contract.

16. TERMINATION AND DEFAULT

- A. DEPARTMENT may, by written notice to CONTRACTOR, terminate this Contract in whole or in part at any time CONTRACTOR fails to perform as required in this Contract.
- B. Either party may terminate this Contract without cause by providing written notice to the other as described in this paragraph. The party desiring to terminate the Contract shall provide written notice to the other, which notice will establish a termination date not less than 30 days from the date of such notice. The termination of this Contract shall not limit any party's pursuit of remedies provided in this Contract or otherwise available under the laws of the State of Montana.

- C. DEPARTMENT, at its sole discretion, may, without 30 days notice, terminate or reduce the scope of this Contract if available funding is reduced for any reason. If funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract must be canceled. (Ref. 18-4-313(4), MCA).
- D. Failure on the part of either party to perform the provisions of this Contract constitutes default. Default may result in pursuit of a remedy for breach of Contract including, but not limited to, monetary damages or specific performance.

17. CHOICE OF LAW AND VENUE

The laws of Montana govern this Contract. The parties agree that any mediation, arbitration or litigation concerning this Contract must be brought in the First Judicial District in and for the County of Lewis and Clark, State of Montana, and each party shall pay its own costs and attorney fees (Ref. 18-1-401, MCA).

18. LICENSURE

CONTRACTOR agrees to provide copies of current licenses and certifications that register CONTRACTOR and any associates performing under this Contract.

19. INTEGRATION

This Contract contains the entire agreement between the parties and no statement, promises, or inducements made by either party or agents thereof, which are not contained in the written Contract, shall be binding or valid. This Contract shall not be enlarged, modified, or altered except upon written agreement signed by all parties to the Contract.

20. SEVERABILITY

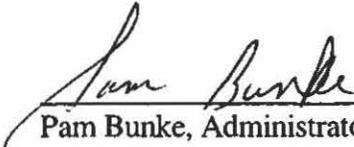
A declaration by any court, or any other binding legal source, that any provision of this Contract is illegal and void shall not affect the legality and enforceability of any other provision of this Contract, unless the provisions are mutually dependent.

21. COMPLETED CONTRACT

DEPARTMENT cannot disburse any payments under this Contract until a fully executed original Contract is returned to the Department of Corrections, Contracts Management Bureau, PO Box 201301, Helena, MT 59620-1301.

SIGNATURE

DEPARTMENT



Pam Bunke, Administrator
Adult Community Corrections Division

CONTRACTOR

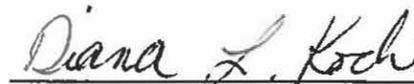


Brenda Erdelyi

3-3-11
Date

3/6/11
Date

Approved for Legal Content by:



Legal Counsel
Department of Corrections

3/2/11
Date