



Montana Department of Corrections

Clinical Services Division

Steve Bullock, Governor

Mike Batista, Director

December 3, 2015

Dear Provider:

We are contacting you to let you know two important changes that go into effect January 1, 2016, in relation to billing and payment for services provided to Department of Corrections' (DOC) offenders.

First, SB 405 (known as the HELP Act, the legislation that expanded Medicaid eligibility in Montana), mandates that the DOC reimburse health care providers for services at the Medicaid rate, regardless of whether the offender is currently Medicaid eligible. Our new claims processor will be Xerox, who currently processes Montana Medicaid claims. Because you are not already a Medicaid provider, you must enroll with Xerox as a Medicaid provider before we can process your DOC claims. This is a technical need in the Medicaid system to process claims. Signing up as a Medicaid provider does not obligate you to see Medicaid covered clients, although we hope you will consider serving them as well. Medicaid provider enrollment information can be found at <http://www.medicaprovider.mt.gov/providerenrollment>.

Beginning January 1, 2016, your billing department must bill Xerox for all services provided to DOC offenders, following all Montana Medicaid reimbursement and coverage rules. This includes services for inmates who receive inpatient or outpatient hospital services, as well as any medical, vision and dental services provided outside of a DOC facility.

For information on the specific fee schedules and manuals for your provider type, please go to <http://medicaprovider.mt.gov>:

1. Click on the Resources by Provider Type link on the left-hand side of the page.
2. Accept the *End User Agreement*.
3. Click on your specific provider type on the following page. Each page contains valuable information such as provider notices, fee schedules and other resources.

Second, we encourage your billing department to **submit any claims for services with a date of service through December 31, 2015, to BCBS for reimbursement as soon as possible**. As of January 1, 2016, BCBS will no longer be the state's DOC third-party payor. However, DOC is working with BCBS to process claims for services provided in 2015. Filing your claims promptly will help ensure that you are paid in a timely manner. Again, **beginning January 1, 2016, Xerox will administer ALL DOC claims, with a date of service on or after January 1st**.

We value the services you provide to DOC offenders, and look forward to continuing our relationship with you. Should you have any questions, please contact the DOC Clinical Services Division at (406) 444-9647 or corbilling@mt.gov.

Sincerely,

A handwritten signature in blue ink that reads "Loraine Wodnik". The signature is written in a cursive, flowing style.

Loraine Wodnik
Deputy Director
Montana Department of Corrections