



**DEPARTMENT OF CORRECTIONS
PROBATION AND PAROLE DIVISION
OPERATIONAL PROCEDURE**

Procedure No.: PPD 5.4.302	Subject: EXTENDED TREATMENT PROGRAM
Reference: 53-1-201, MCA; 53-1-202, MCA	Page 1 of 2
Effective Date: 02/04/14	Revised: 07/21/15
Signature / Title: /s/ Kevin Olson, Probation and Parole Division Administrator	

This procedure is referenced as *ACCD 5.4.302 Extended Treatment Program* in Section 2.C.13 Program Requirements and Design; Programming and Curriculum (Specific to RFP or Previous Contracts); Extended Treatment Program (ETP), in the following contracts: Passages and Connections Corrections Program (CCP).

I. PURPOSE:

The Probation and Parole Division will establish procedures for a program designed to assist offenders who need additional treatment time to enhance their relapse prevention skills.

II. DEFINITIONS:

Contract Manager – The Department’s employee who acts as the liaison for services and monitors the contractual agreements between the Department and PPD contract treatment facilities and prerelease centers.

III. PROCEDURES:

A. GENERAL REQUIREMENTS

1. The Extended Treatment Program is a 60-90 day program for offenders found in need of additional time to focus on enhancing relapse prevention skills utilizing a variety of methods, completing relapse prevention curriculums, with co-facilitation of groups, mentoring and tutoring new peers.
2. The Connections Corrections Program (CCP) East at Butte will provide up to five (5) beds out of their current capacity for male offenders, and Passages Alcohol and Drug Treatment (ADT) Program will provide up to five (5) beds out of their current capacity for female offenders.
3. Pursuant to *ACCD 5.1.102 Length of Stays*, justification for a length of stay will be provided and/or updated on *ACCD 4.1.100(F) Progress/Summary Report*. Offenders must be assessed approximately 3 to 4 weeks into the 60-day program for consideration for up to an additional 30 days.
4. CCP East and Passages ADT will be reimbursed at the current per diem rate as other CCP East or Passages ADT offenders.

B. REPORTING

1. The facilities will collect comparison data for those offenders who have completed the 60 and 90 day program, outlining their progress in prerelease, ISP, and while under P&P supervision.
2. The data may include, but is not limited to:

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- a. length of time between program completion and relapse;
 - b. length of time from program completion to Class I, II or III write ups and reason for write ups/rule violations;
 - c. information regarding participation in aftercare program(s); and
 - d. hearing and/or revocation information.
3. Reports with the comparison data will be submitted to the Department quarterly following the schedule provided in *PPD 1.6.300(B) Submission Schedule for Contractor Reports*.

IV. CLOSING:

Questions regarding this procedure should be directed to the Facility Administrator or Contract Manager.

V. FORMS:

PPD 1.6.300 (B)	Submission Schedule for Contractor Reports
ACCD 4.1.100 (F)	Progress/Summary Report