



**DEPARTMENT OF CORRECTIONS  
PROBATION AND PAROLE DIVISION  
OPERATIONAL PROCEDURE**

Procedure No.: PPD 3.4.201	Subject: <b>PRC SANCTION BEDS</b>
Reference: DOC 3.4.1	Page 1 of
Effective Date: 03/28/16	Revised:
Signature / Title: /s/ Kevin Olson, Probation and Parole Division Administrator	

**I. PURPOSE:**

Probation and Parole Division employees will follow established procedures in using sanction programs for offenders who violate the conditions of probation, parole or conditional release.

**II. DEFINITIONS:**

Contract Manager – The Department’s employee who acts as the liaison for services and monitors the contractual agreements between the Department and PPD contract treatment facilities and prerelease centers.

PPD-Probation and Parole Division – The Division oversees the Probation & Parole regional offices, interstate transfers, and the facilities providing assessments and sanctions, training, prerelease, and treatment services.

**III. PROCEDURES:**

**A. PRC SANCTION BED PROGRAM**

1. Depending on bed availability and staff resources, prerelease centers may provide beds for up to 30 days for placement of offenders who have violated the conditions of their supervision and have been referred and approved by the PPD.
2. As part of this program, the offender will be considered to be in lockdown status and will generally not be allowed to leave the facility during the placement period. If specified as an exception by the Hearings Officer, an offender may be able to leave the facility for work-related purposes and must return immediately following the end of the work shift.
3. Offenders will be separated from the general offender facility population at all times and their access to television, radio, or other audio or video players will be limited as determined by the facility.
4. Urinalysis and breathalyzer testing will be conducted on sanctioned offenders on a random basis or upon suspicion of use.

**IV. CLOSING:**

Questions regarding this procedure should be directed to the Facility Administrator or Contract Manager.