



**ADULT COMMUNITY CORRECTIONS DIVISION  
STANDARD OPERATING PROCEDURES**

Procedure No.: ACCD 5.4.302	Subject: <b>EXTENDED TREATMENT PROGRAM</b>
Reference: <a href="#">53-1-201, MCA</a> ; <a href="#">53-1-202, MCA</a>	Page 1 of 2
Effective Date: 02/04/14	Revision Dates:
Signature / Title: /s/ Pam Bunke, ACCD Administrator	

**I. DIVISION DIRECTIVE:**

The Adult Community Corrections Division will establish procedures for a program designed to assist offenders who need additional treatment time to enhance their relapse prevention skills.

**II. DEFINITIONS:**

Department or DOC – The Montana Department of Corrections.

Treatment Facility Contract Manager – The Department’s employee who acts as the liaison for services and monitors the contractual agreement between the Department and ACCD contract treatment Facilities: START, CCP, Passages, Elkhorn, NEXUS, and WATCH.

**III. PROCEDURES:**

- A. The Extended Treatment Program is a 60-90 day program for offenders found in need of additional time to focus on enhancing relapse prevention skills utilizing a variety of methods, completing relapse prevention curriculums, with co-facilitation of groups, mentoring and tutoring new peers.
- B. The Connections Corrections Program (CCP) East at Butte will provide up to five (5) beds out of their current capacity for male offenders, and Passages Alcohol and Drug Treatment (ADT) Program will provide up to five (5) beds out of their current capacity for female offenders.
- C. Application and screening procedures given in *ACCD 4.1.100 Adult Community Corrections Division Screening and Placement Guide* must be followed.
- D. Pursuant to *ACCD 5.1.102 Length of Stays*, justification for a length of stay will be provided and/or updated on *ACCD 4.1.100(F) Progress/Summary Report*. Offenders must be assessed approximately 3 to 4 weeks into the 60-day program for consideration for up to an additional 30 days.
- E. CCP West and Passages ADT will be reimbursed at the current per diem rate as other CCP West or Passages ADT offenders.
- F. The facilities will collect comparison data for those offenders who have completed the 60 and 90 day program, outlining their progress in prerelease, ISP, and while under P&P supervision. The data may include, but is not limited to:
  1. length of time between program completion and relapse;
  2. length of time from program completion to Class I, II or III write ups and reason for write ups/rule violations;

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3. information regarding participation in aftercare program(s); and
4. hearing and/or revocation information.

Reports with the comparison data will be submitted to the Department quarterly following the schedule provided in *ACCD 1.6.300(B) Submission Schedule for Contractor Reports*.

#### **IV. CLOSING:**

Questions regarding this procedure should be directed to the Facility Administrator or Treatment Facility Contract Manager.

#### **V. FORMS:**

[ACCD 1.6.300 \(B\)](#)  
[ACCD 4.1.100 \(F\)](#)

Submission Schedule for Contractor Reports  
Progress/Summary Report