



**PROBATION AND PAROLE BUREAU
STANDARD OPERATING PROCEDURES**

Procedure No.: P&P 140-3	Subject: SANCTION PROGRAMS
Reference: 46-23-1002, MCA ; 46-23-1004, MCA ; 46-23-1011, MCA ; 46-23-1012, MCA ; 46-23-1015, MCA ; 46-23-1021, MCA ; 46-23-1023, MCA ; 53-1-203, MCA	Page 1 of 2
Effective Date: 03/01/05	Revision Dates: 02/15/06; 06/12/06; 10/27/06; 02/02/07; 04/12/10
Signature / Title: /s/ Ron Alsbury	

I. BUREAU DIRECTIVE:

Probation & Parole Bureau employees will follow established procedures in using sanction programs for offenders not in compliance with their conditions of probation, parole, or conditional release, and in developing strategies for achieving compliance.

II. DEFINITIONS:

Alternative Sanctions – A range of penalties less severe than imprisonment, including intermediate sanctions, which can be utilized by a Probation & Parole (P&P) Officer when an offender has violated his/her conditions of supervision.

Disciplinary Hearing – A hearing conducted by a Regional Administrator (RA) or Probation & Parole Officer II (POII) that provides applicable due process requirements on conditional release and Department of Correction offenders to confront violations of Department and conditional release rules. Sanctions can result in placement into a higher level of care up to and including prison.

Hearings Officer – RA or POII employed by Department of Corrections (DOC or Department).

Intermediate Sanction – A consequence for violation of supervision determined by the supervising P&P Officer, which may include verbal warning, increased reporting, etc.

Intervention Hearing – An informal administrative hearing performed by the RA or POII at the request of a P&P Officer for violations of an offender’s supervision.

Preliminary “On-site” Hearing – A preliminary administrative hearing conducted by the Department on a parolee at the site of the alleged parole violation or arrest.

Sanction – Consequence or combination of consequences for offender violations of supervision, which may result in placement into a higher level of care up to and including prison. Offender returns to the program/supervision from which sanction was received once sanction is completed.

