



**STATE OF MONTANA
DEPARTMENT OF CORRECTIONS
POLICY DIRECTIVE**

Policy No.: DOC 1.2.15	Subject: DISCHARGE/PAROLE GATE MONEY
Chapter: ADMINISTRATION AND MANAGEMENT	Page 1 of 2 and Attachment
Section: Fiscal Management	Effective Date: 10/31/2013
Signature: /s/ Mike Batista, Director	Revised: 08/19/2016

I. POLICY

The Department of Corrections will provide inmates discharging or paroling from a secure adult facility the remaining balance on the inmate's account and may provide gate money to assist inmates, who meet the general requirements below, with expenses upon facility departure.

II. APPLICABILITY

All secure adult facilities Department-owned and contracted, as specified in the contract.

III. DEFINITIONS

Gate Money – Monetary benefit provided to eligible inmates at the time of discharge or parole from the custody and supervision of a secure adult facility up to \$100.

Inmate Welfare Funds (IWF) – The account that is in the state special revenue fund that is the repository for net proceeds from inmate canteen purchases and offender telephone use, cash proceeds from the disposition of confiscated contraband, and any public money held for the needs of inmates and not otherwise allocated; also referred to as Inmate Welfare Account.

Secure Adult Facility – Facilities that include Montana State Prison, Montana Women's Prison, Dawson County Correctional Facility, Cascade County Correctional Facility, and Crossroads Correctional Facility.

IV. DEPARTMENT DIRECTIVES

A. General Requirements

1. Inmates with less than a \$100 balance on the inmate's account when discharged or paroled may be eligible for gate money in an amount up to \$100, which can be requested by submitting the [Application for Gate Money](#) form. The combination of gate money, and the inmates existing account may not exceed \$100 total. This allocation, and any additional assistance, may be provided to all discharging or paroling inmates unless ineligible in accordance with the provisions of this policy.
2. Inmates discharging or paroling from a secure facility are not eligible for gate money if:
 - a. the period of incarceration was for less than 12 consecutive months;
 - b. the inmate discharges one felony sentence to another;
 - c. the inmate is released to Immigration and Customs Enforcement (ICE) or is not a citizen of the United States;
 - d. the inmate previously received gate money within the last five (5) years;
 - e. the inmate is released because the court vacated the sentence; or

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- f. the inmate is discharged or delivered to federal or other state jurisdiction; inmates discharged or delivered to the federal system or another state jurisdiction will be given \$5 in accordance with *53-30-111, MCA*.
3. Facilities will provide a single set of suitable clothing at discharge or parole in accordance with *53-30-111, MCA*.

V. CLOSING

Questions concerning this policy should be directed to the facility administrator.

VI. REFERENCES

A. *53-30-111; MCA*

VII. ATTACHMENT

[Application for Gate Money](#)